

**CSBG Advisory Council
Minutes of Meeting
April 15, 2019**

Members Present: Larry Bloemker, Dionne Jackson, Crystal Jennings, Bessie Palmer Harris, Carole Meyer, Chad Rollins, Fred Schulte, Maura Wuellner

Members Absent: Deborah Edelman, Walt Harris, Raymond Otero, Jennifer Roth, Stephanie Terry, Margarete Trushel, Alan Winslow

Staff Present: Amy Lyerla and Kerry Cornine.

Ms. Lyerla welcomed guest speaker Ms. Sarah Perkhiser of Riverbend Head Start & Family Services. Ms. Perkhiser spoke about the needs of Head Start's clients, the services they provide, and passed out agency brochures, annual report and newsletter. Riverbend Head Start & Family Services is a non-profit agency that provides children living in poverty or challenged with special circumstances with an early childhood education. Head Start offers child development and family strengthening services to children from birth to 5 years of age, as well as pregnant parents. All of the Head Start programs provide quality comprehensive services that include child development, parenting engagement, health (including health and dental exams), nutrition services, and family support services. Ms. Perkhiser spoke more specifically on dental issues and the importance of contracting with MCCD to utilize CSBG funding. The average cost per customer for this vital service has sharply risen in the past year; as a result, Head Start has already spent up half of their CSBG funding thus far.

Mr. Bloemker called the meeting to order. Ms. Lyerla made roll call. Mr. Bloemker asked members to review the minutes from the previous meeting (pages 2-3) of February 19, 2019 and place them on file at MCCD. Ms. Jennings made motion to approve the minutes with a second from Ms. Wuellner. The motion was approved.

No public comments were made.

The Council was provided with the 2018 CSBG Strategic Plan final results (previously e-mailed to members). Ms. Lyerla was pleased to report all agency goals were met or exceeded. The 2018 Annual Report was due in March. Ms. Lyerla explained the report was submitted on time and accepted.

Attendees were provided with the 2019 CSBG Work Programs list (pages 4-6). Ms. Lyerla explained that the funding was received end of February. Many customers are scheduled for GED and vocational training as well as senior meals. The number of customer served is subject to change as the reporting system is miscalculating this amount. Attendees were provided with the Characteristics Report (Page 7-8) and Financial Report (page 9). The report shows 8% expended; Ms. Lyerla clarified that number has increased to 15% since the report was printed. Regarding the 2019 Scholarships attendees were provided with scholarship requirements (pages 10-15). In an effort to increase awareness and participation of the scholarship program Ms. Lyerla advised she has distributed the program guidelines, requirements and applications to all the local high schools and to the financial aid offices at LCCC, SIUE and SWIC. A committee

was formed including the following volunteers: Larry Bloemker, Dionne Jackson, Carole Meyer and Maura Wuellner. Ms. Lyerla will communicate with the committee as applications are submitted. Applicants have a deadline of June 7, 2019.

Ms. Palmer-Harris inquired about the Air Condition program, as she has been contacted by potential customer. Ms. Lyerla responded by saying this program is a partnership with Ameren and the details are still being worked out. We hope to have more information in a couple of weeks.

Next, the group discussed the Client Needs Assessment (pages 16-19) and the Community Stakeholder Needs Assessment (pages 20-22). CSBG staff has created and distributed the client surveys to CSBG partnering agencies, other social service organizations and local townships. Ms. Lyerla explained the importance of these assessments as they help form the community action plan when applying for next year's funding. The MCCD Community Stakeholder Needs Assessment will be sent out to community leaders through Survey Monkey. MCCD will ask local chamber of commerce offices to send out to their partnership as well to obtain their responses.

There being no further business Mr. Schulte made a motion to adjourn, second by Ms. Meyer. The CSBG Advisory Council meeting was adjourned. The next CSBG Advisory Council meeting will be on Monday, June 17, 2019.