FINANCE AND GOVERNMENT OPERATIONS COMMITTEE
Wednesday, January 14, 2021

PRESENT: C. Guy, E. Foster, G. Glasper, R. Kneedler, R. Pollard, E. Harriss, J. Goggin
ABSENT: None
OTHERS: J. Thompson, D. Ming-Mendoza, C. Bethel, L. Ogden, S. Adler, K. Prenzler, C. Ellis, D. Burris, A. Esping, R. Wesley, B. Cooper, G. Schuette, C. Etwert, D. Michael, T. McRae, M. Maxwell, T. Furhmann, C. Milton, R. Rizzi, M. Madison, J. Zoelzer, C. Doucleff, D. Humphrey, P. Curtin, T. Corona, A. Schoeberle

The minutes from the December, 2020 meeting were approved by all members present.

PUBLIC COMMENT:

None.

PURCHASING APPROVALS:

The following purchase approvals were presented and discussed:

$7,372.00	Upgrade to iRecord Digital Recording System, Including Hardware, Software and Accessories.
$23,000.00	Services Relating to Funding by Corona Virus Aid and Relief for Community Development.
$5,000.00	United Counties Council of Illinois 2021 Dues for County Board
$24,075.00	Annual Funds to Southwestern Illinois Law Enforcement Commission for County Board
$20,330.00	Four (4) Refurbished Model DS200 Scanners for the County Clerk.
$24,945.75	Delivery & Pick-Up of Voting Equipment, November 2020 Election for the County Clerk.
$3,963.75	Change Order #1 to Lawn Care Contract for Additional Plant Bed Maintenance at the Criminal Justice Center and Wood River Facility for Facilities Management.
$16,880.00	Removal & Disposal of Asbestos Containing Material in the Madison County Courthouse Basement for Facilities Management.
$10,000.00	Development & Implementation of the Mass Immunization Program with ezEMRz for the Health Department.
$15,281.93	Seventeen (17) Lenovo Laptop Computers Originally Approved for Fifteen (15) Lenovo Laptop Computers at $14,280.00 December 2021 for the Health Department.
$7,038.96	Architecture Engineering & Construction Collection IC Government ELD Subscription Renewal for the Highway Department.
$11,706.00	Phantom 4 RTK Drone Combo, Equipment, Software & Licensing for the Highway Department.
$25,938.09	VMWare Software Annual Renewal for Information Technology.
$5,896.00	Renewal Drone Aircraft Insurance for the Sheriff.

*The purchasing approval for Building & Zoning – Engineering Services for Various Projects was pulled.

Mr. Foster moved, seconded by Ms. Glasper to approve the purchase approvals as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: E. Foster, G. Glasper, R. Kneedler, R. Pollard, E. Harriss, J. Goggin NAYS: None. **MOTION CARRIED.**

PURCHASING RESOLUTIONS:

The following purchase resolutions were presented and discussed:

1. Resolution to Purchase VEMACS Support for the County Clerk. The cost is $61,639.86.
2. Resolution to Contract Short Term Supply Chain Management Training Services for Employment and Training. The cost is $41,250.00 NTE.
3. Resolution to Renew Annual Janitorial Services Contract FY 2020 for Designated Madison County Facilities for Facilities Management. The cost is $255,469.00.
4. Resolution to Renew Annual Janitorial Services Contract FY 2021 for Designated Madison County Facilities for Facilities Management. The cost is $262,054.00.
5. Resolution to Purchase Two (2) Commercial Washers and Two (2) Commercial Dryers for the Jail. The cost is $33,579.00.
6. Resolution to Renew Annual Professional Services for Medical Care at the Madison County Jail. The cost is $422,302.64.
7. Resolution to Contract Media Conversion Agreement for Index Books and Plats Year 1812-1985 for the Recorder's Office. The cost is $181,347.79.
8. Resolution to Contract Media Conversion Agreement for Roll Film Years 1974-1985 for the Recorder's Office. The cost is $258,328.00.
9. Resolution to Contract Avid Bastion Hosting Service Renewal for the Recorder's Office. The cost is $50,400.00.
10. Resolution to Purchase Four (4) New Model Year 2021 Ford Police Interceptor Utility AWD Replacement Vehicles for the Sheriff's Office. The cost is $146,360.00.
11. Resolution Authorizing Participation in the Service Program for the Office of the State's Attorney Appellate Prosecutor for the State's Attorney's Office. The cost is $42,000.00.

*The purchase resolution for Building and Zoning – Resolution to Renew the Stormwater and Floodplain Management Consulting Services Contract was pulled.

Mr. Goggin moved, seconded by Mr. Pollard to approve the purchase resolutions as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: E. Foster, G. Glasper, R. Kneedler, R. Pollard, E. Harriss, J. Goggin NAYS: None. **MOTION CARRIED.**

CLAIMS AND TRANSFERS REPORT:

D. Michael submitted the Claims and Transfers Report for December, 2021.

Ms. Glasper moved, seconded by Mr. Pollard to approve the Claims and Transfers Report as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: E. Foster, G. Glasper, R. Kneedler, R. Pollard, E. Harriss, J. Goggin NAYS: None. **MOTION CARRIED.**

IMMEDIATE EMERGENCY APPROPRIATIONS:

The following Immediate Emergency Appropriations were presented and discussed:

1. FY 2020 Yearend Immediate Emergency Appropriation Resolution.
2. FY 2020 Immediate Emergency Appropriation – 2021 State's Attorney Victim's Assistance Center Grant.
3. Reappropriation Resolution of Unexpended FY 2020 Budget to FY 2021.
4. FY 2021 Immediate Emergency Appropriation Resolution – Sheriff-Jail Commissary.
5. FY 2021 Immediate Emergency Appropriation Resolution – Recorder Office Automation Fund.

Ms. Glasper moved, seconded by Mr. Pollard to approve the Immediate Emergency Appropriations as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: E. Foster, G. Glasper, R. Kneedler, R. Pollard, E. Harriss, J. Goggin NAYS: None. **MOTION CARRIED.**

REFUNDS:

The following refunds were presented and discussed:

$18.00	Refund issued from the Recorder's Office to (1) individual for overpayment.
$1,281.51	Refund issued from SSA #1 to (5) individuals for overpayments.
$35.00	Refund issued from Animal Control to (1) individual for overpayments on registration fees.

Ms. Glasper moved, seconded by Mr. Pollard to approve the Refunds as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: E. Foster, G. Glasper, R. Kneedler, R. Pollard, E. Harriss, J. Goggin NAYS: None. **MOTION CARRIED.**

MADISON COUNTY FLOOD PREVENTION DISTRICT BUDGET:

The FY 2021 Madison County Flood Prevention District Budget was presented and discussed.

Mr. Foster moved, seconded by Ms. Glasper to approve the FY 2021 Madison County Flood Prevention District Budget as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: E. Foster, G. Glasper, R. Kneedler, R. Pollard, E. Harriss, J. Goggin NAYS: None. **MOTION CARRIED.**

MONTHLY BUDGET REPORTS:

The monthly budget reports were presented to the committee.

SAFETY & RISK MANAGEMENT REPORT:

A. Schoeberle reported they continue to assist departments with covid related issues along with time off and litigation matters. Ms. Schoeberle said they will be evaluating new legislation that was recently passed.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

D. Ming-Mendoza reported the $250k reimbursement through the Cares Act was received. She said $69k of that went back to the County Clerk's Automation Fund and also mentioned the Recorder's Automation Fund is now carrying the Recorder's Office salaries. Ms. Ming-Mendoza said the Recorder's Office subscription services generated $865k in 2020 and anticipates a continued increase in the future.

Mr. Foster moved, seconded by Mr. Pollard to adjourn the meeting. **MOTION CARRIED.**

/mds